

1. Introduction

We are glad this survey has reached you and we hope you will find time to complete the questions.

Exhibitions - Going Green survey was first collected between March and July 2008. Due to further interest being shown by many since that date we are now wanting to reach out further in our Museum and Gallery industry throughout the world and invite you to take part in the Survey re-issue. Our aim is to gather ideas, contacts and recommendations and indeed encourage 'green issues', international networking and communication within the Museum and Gallery Industry.

The results from this re-issue of the survey will be added to the previous data we have collected.

The last question 8 at the end of the survey has 6 additional questions we have not asked previously.

Some are 'green' and others 'financial' as we are taking this opportunity to see how much the financial squeeze has affected exhibition programme activity.

This re-issue survey will close on Monday 31 May 2010 at midnight GMT

All who respond and so request will be sent the survey analysis in due course.

Many thanks in advance for your time.

Stephen Mellor

Exhibitions Co-ordinator
Tate Modern
Bankside
London SE1 1EY

email: stephen.mellor@tate.org.uk

* 1. This main interest of this survey is focused on TEMPORARY EXHIBITIONS but other operational issues are asked. There are of course 'green' issues that concern the whole gallery and museum industry so we welcome answers from all the different kinds of institutions that may wish to take part in this survey whether or not they host temporary exhibitions.

Please do try and provide optional answers, product recommendations, contacts etc. whenever possible.

Name and address of your Institution?

A/ Institution name:

B/ Address:

2. Your direct contact details?

This question is optional. We will not publicly share these details with others but we may want to contact you later to discuss any ideas you suggest and of course to email you the survey results if you so request (next question). Your email address question 4 follows.

A/ Name of the survey respondent:

B/ Telephone number: including International dialing code:

C/ Fax number including International dialing code:

* 3. Would you like to receive the results of this survey?

If you answer yes we will use the email address provided in the next question.

Yes

No

4. Email address

* 5. Do you attend or does your Institution send representatives to the meetings of Exhibition Organisers Groups - the International Group and or the North American Group?

	Yes	No - please also think about answering the tick box to the right	Would consider - interested
A/ Do you, or does your Institution send representatives to meetings - of the International Exhibition Organisers Group?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B/ Do you, or does your Institution send representatives to meetings - of the North American Exhibition Organisers Group?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. Your Institution structure?

* 1. Does your Institution send or receive TEMPORARY EXHIBITIONS?

A/ Yes - have a temporary exhibition programme.

B/ No - do NOT have a temporary exhibition programme.

* 2. Please identify the type of Gallery or Museum associated with the survey answers that follow. If you do not have a temporary exhibitions programme please use I / 'Other'

A/ Art Gallery with a collection and a temporary exhibitions programme

B/ Art Gallery temporary exhibitions programme only without a collection

C/ Museum with more than one collection area and a temporary exhibitions programme

D/ Museum with one specialised collection area and a temporary exhibitions programme

E/ Combined Art Gallery and Museum with a temporary exhibitions programme

F/ Institution associated with a University and with a temporary exhibitions programme

G/ Institution associated with a centre of research and a temporary exhibitions programme

H/ Institution associated with a particular location or site with a temporary exhibitions programme

I/ Other

* 3. Your Institution funding source?

A/ National Government?

B/ State Government?

C/ City?

D/ Combination - one of the above and with private funding?

E/ Combination - one of the above and with self generated income? including exhibition admission charges?

F/ Private or trust funding only?

G/ Other (please specify)

* 4. Do you have visitor admission charges for your temporary exhibitions?

A/ Charges to temporary exhibitions only otherwise free entry to the building?

B/ Charges for entry to the building that include temporary exhibitions entry?

C/ Free entry to building and temporary exhibitions?

Other (please specify)

3. How is your Institution thinking Green?

* 1. Does your Institution have a formalised method of discussing and considering 'Green' issues?

	Yes	No
A/ Does your institution have an internal Greening Committee?	jn	jn
B/ If yes, does the committee meet regularly more than once every six months?	jn	jn
C/ Or does the committee meet only occasionally?	jn	jn
D/ Or more regularly?	jn	jn
E/ Has your Institution been required by government or your trustees to report Green issues?	jn	jn
F/ Does your Greening Committee have an internally published greening strategy?	jn	jn
G/ Would your institution be prepared to share its green issues, strategies, solutions and reports?	jn	jn
H/ Is your Exhibitions Department represented on the committee?	jn	jn
I/ Do you have a green policy for all your purchasing?	jn	jn
J/ Do you have a separate focused 'Exhibitions' greening committee?	jn	jn
K/ Do you promote and raise awareness of 'green' practices to all staff and departments within your Institution?	jn	jn

L/ Other suggestions and ideas?

4. Your Buildings

What have you introduced into your building operations that have 'green benefit'?

* 1. Changes in your Building Operations

	Yes	No - please think about answering the tick box to the right	Would consider
A/ Have you lowered office temperatures?	€	€	€
B/ Have you introduced better door controls and door closers?	€	€	€
C/ Have you applied additional building insulation?	€	€	€
D/ Have you introduced water saving programmes?	€	€	€
E/ Are you recycling office paper waste?	€	€	€
F/ Are you recycling photo-copier cartridges?	€	€	€
G/ Have you set your photocopiers to double sided as default?	€	€	€
H/ Do you recycle batteries?	€	€	€
I/ Do you separate catering waste/composting?	€	€	€
J/ Do you have external grounds composting?	€	€	€

K/ Other processes or ideas you have introduced? information and brief details

* 2. Lighting - have you

	Yes - please consider answering the 2 tick boxes to the far right	No - please consider answering the 2 tick boxes to the right	Researched and rejected	At present researching/costing
A/ Introduced electricity economies in your building lighting operations?	€	€	€	€
B/ Replaced older light fittings with more efficient new equipment?	€	€	€	€
C/ Replaced light bulbs/globes/tubes for more efficient types?	€	€	€	€
D/ Introduced more daylight?	€	€	€	€
E/ Introduced green energy supplies - solar, hydrogen cells, heat exchage pumps, wind turbines?	€	€	€	€
F/ Movement sensor office lighting?	€	€	€	€
G/ Have you renewed office lighting?	€	€	€	€

H/ Other (please specify)

* 3. Climate controls

	Yes - please consider answering the 2 tick boxes to the far right	No - please consider answering the 2 tick boxes to the right	Would consider and contribute to research	Have considered and rejected idea
A/ Has your institution or conservation department done any research to make changes anywhere in your buildings to green effect?	€	€	€	€
B/ Has your institution/conservation department introduced efficiencies in this area you could share with others? Please comment in F/ below.	€	€	€	€
C/ Has your institution/conservation department lowered or raised temperature and humidity limits in EXHIBITION GALLERIES to suit season?	€	€	€	€
D/ Has your institution/conservation department lowered or raised temperature and humidity limits in COLLECTION STORAGE areas to suit season?	€	€	€	€
E/ Has your institution/conservation department lowered or raised temperature and humidity limits in OTHER PUBLIC AREAS areas to suit season?	€	€	€	€

F/ Other (please specify)

* 4. New Buildings?

	Yes	No
A/ Are you planning a new building?	<input type="checkbox"/>	<input type="checkbox"/>
B/ Have 'Green Issues' featured in your planning discussions and architect's briefing?	<input type="checkbox"/>	<input type="checkbox"/>
C/ Would you like to comment further?	<input type="text"/>	

5. Your visitor operations

* 1. Changes in your Visitor Operations - have you?

	Yes	No - please consider answering the tick box to the right	Would consider
A/ Adjusted visitor times or days to gain green benefits?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B/ Introduced Public areas waste recycling bins for PAPER?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C/ Introduced Public areas waste recycling bins for PLASTIC?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D/ Introduced Public areas waste recycling bins for CANS?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E/ Introduced Public areas waste recycling bins for GLASS?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
F/ Other things you have done	<input type="text"/>		

6. Exhibition making and processes

What are we doing? Ideas for what we could do in making Exhibitions 'greener'

* 1. Exhibition builds

	Yes	No
A/ Do you have and use temporary display walling?	jn	jn
B/ If yes is this a re-usable product/equipment? Please comment in G/ below	jn	jn
C/ Is the walling surface re-usable?	jn	jn
D/ Is your walling system designed specifically for your building?	jn	jn
E/ Do you use Eco friendly PAINTS?	jn	jn
F/ Do you have a Green exhibition material you can recommend? Please comment in G/ below	jn	jn

G/ Other (please specify)

* 2. What EXHIBITION materials do you recycle? - (please detail in K/ below how and where you do this and provide any contact details of those that help you.

	Yes	No
A/ Do you recycle WOOD waste from exhibition builds?	jn	jn
B/ Do you recycle MDF particle board waste from exhibition builds?	jn	jn
C/ Do you recycle PLASTERBOARD/GYPROC waste from exhibition builds?	jn	jn
D/ Do you recycle METAL waste from exhibition builds?	jn	jn
E/ Do you recycle OLD PAINT waste from exhibition builds?	jn	jn
F/ Do you recycle PERSPEX/ACRYLIC waste from exhibition builds?	jn	jn
G/ Do you donate unwanted display furniture to others?	jn	jn
H/ Do you have space on site to gather the recyclable waste?	jn	jn
I/ Do you have off site storage for exhibition materials?	jn	jn
J/ Is this off site storage more than 10k distance from main site?	jn	jn
K/ Other (please specify)	<input type="text"/>	

* 3. Crating for international loans

	Yes	No
A/ Have you ever used ready made hire crates for your collection loans out?	jn	jn
B/ Was this economic?	jn	jn
C/ Would you use again in the future?	jn	jn
D/ Have you experience of modular/collapsable crates? Please provide details in G/ below	jn	jn
E/ Is there any special or new green crating (interior and exterior) material you could recommend? Please provide details in G/ below.	jn	jn
F/ Do you think stackable crating is a possibility with suitable crate design and if so would you consider allowing in your freight transfers?	jn	jn
G/ Other comments or suggestions?	<input type="text"/>	

* 4. What % estimate of crates for your collection works do you keep - other than part of long term storage protection of the work?

- None
- Less than 10%
- Less than 25%
- Less than 50%
- More than 50%

* 5. Exhibition 'Loans Out' couriers

	Yes	No - please also think about answering the tick box to the right	Possibly - if suitably trained borrower staff are available
A/ Would you loan your collection works without sending a courier if there are no conservation concerns?	€	€	€
B/ Would you loan your collection works using another institution's professional or conservation staff as courier?	€	€	€
C/ Would you loan your collection works without sending a courier if there are no particular installation concerns?	€	€	€

D/ Other courier saving suggestions?

* 6. Exhibition transport

	Yes	No
A/ Have you ever shared road transport with another exhibition in a convoy of trucks?	jñ	jñ
B/ Have you ever managed to receive and send out an exhibition using the same trucks?	jñ	jñ
C/ Have you used Sea freight in climate controlled containers for exhibition moves?	jñ	jñ
D/ If journey times for using sea freight are not an issue would your institution allow your Collection Loans to travel by sea?	jñ	jñ

E/ Any other transport saving ideas?

* 7. Contracts

	Yes	No
A/ Do you have any 'green' clauses within your exhibition agreements/contracts?	jñ	jñ
B/ Do you have 'green' clauses within your artist commissioning contracts for production of works or 'installation works'?	jñ	jñ
C/ Do you have 'green' conditions you place on your suppliers?	jñ	jñ
D/ Do you have 'green' conditions you place on your waste disposal contractors?	jñ	jñ
E/ Do you have 'green' conditions you place on your exhibition designers?	jñ	jñ
F/ Other ideas or suggestions	<input type="text"/>	

7. Green Information sharing

How can we as an industry spread the green word?

1. Please tell us about any National or International Museums and Galleries industry organisations, associations or groups you know or have heard about that have taken on 'Green' specific interests. Please list websites too.

This question is optional but we hope you have some information you can provide - we need to develop the green network and ideas sharing.

* 2. Green Information sharing within the Gallery and Museum industry

	Yes	No	Not sure
A/ Would you like a centralised industry international 'green issues' reference web site?	jn	jn	jn
B/ Are there any 'green issues' web addresses you would recommend to your museum colleagues? Please list web addresses in F/ below.	jn	jn	jn
C/ Would you prefer a restricted 'members' email list server or email discussion group?	jn	jn	jn
D/ Would you like to receive the results of this overview survey?	jn	jn	jn
E/ Would you pass on this survey to others in the Museum and Gallery world?	jn	jn	jn

F/ Other information and web addresses please

* 3. How do you spread the 'green' word to your visitors?

	Yes	No
A/ Do you highlight the green materials you have used?	jn	jn
B/ Do you make a point about using recycled paper content in your printed materials?	jn	jn
C/ Other things you do	<input type="text"/>	

8. New Questions - not asked previously in the original July 2008 survey.

* 1. Admission charges

	Yes	No
A/ Have you increased your Temporary Exhibition Admission charges since July 2008 as a result of the financial squeeze and above inflation?	jn	jn
B/ Have you increased your Institution Admission charges since July 2008 as a result of the financial squeeze and above inflation?	jn	jn

2. If you answered yes to Question 8.1 above - what was the percentage increase?

3. If you answered yes to Question 8.2 above - what was the percentage increase?

* 4. Since July 2008, has your Temporary Exhibition programme activity changed?

	Yes	No
A/ Have you reduced the number of Temporary Exhibitions per year for financial reasons?	jn	jn
B/ Have you reduced the number of Temporary Exhibitions per year for 'green' reasons?	jn	jn
C/ As a result of A or B above have you reduced Temporary Exhibitions by keeping projects on for longer?	jn	jn
D/ As a result of A or B above have you reduced Temporary Exhibitions by 'going dark' in those spaces?	jn	jn
E/ Since July 2008 through to July 2011 have you cancelled/withdrawn/delayed a planned Temporary Exhibition to slow up your programme?	jn	jn
F/ Since July 2008 through to July 2011 have you decided not to 'receive' ant temporary exhibitions and replace your programme with 'in house' projects only?	jn	jn
G/ Since July 2008 through to July 2011 have you ceased (or plan to) all Temporary Exhibitions and replacing with longer running semi-permanent collection displays?not to 'receive' ant temporary exhibitions and replace your programme with 'in house' projects only?	jn	jn

5. Lighting

If you have recently installed LED display and gallery lighting can you please comment on the quality of the results you have achieved.

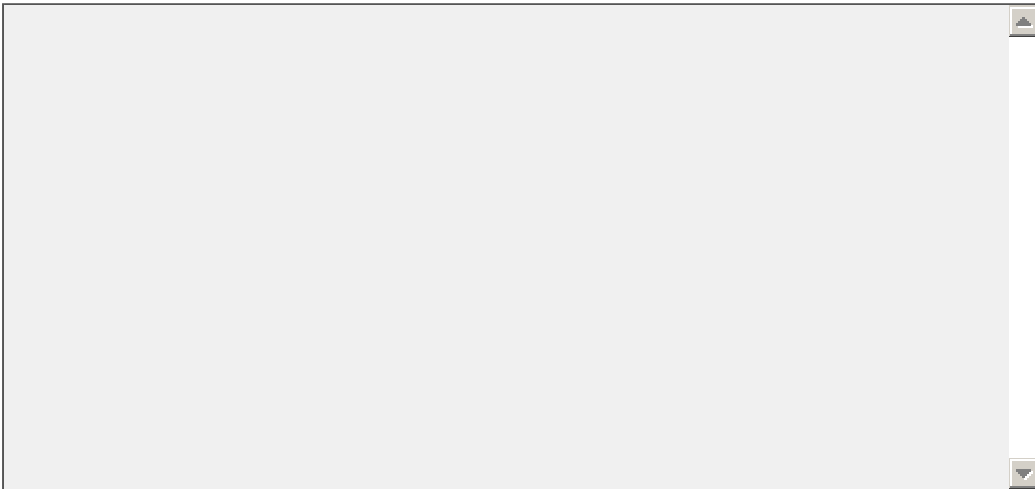
Installation cost investment against running costs

Any energy reports/investigations you have undertaken

Building appearance and colour rendering success

Dimming controls

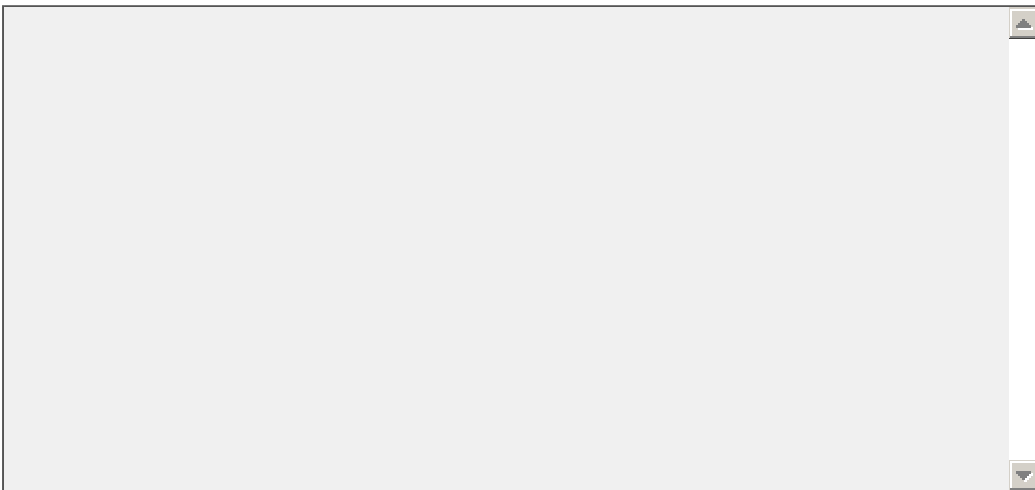
Any other comments



6. Please tell us about any 'Green Issues' papers, journals, articles, research you have read of interest to our industry or give details of any seminars or conferences (past or future) you know have 'Green' content on the agenda.

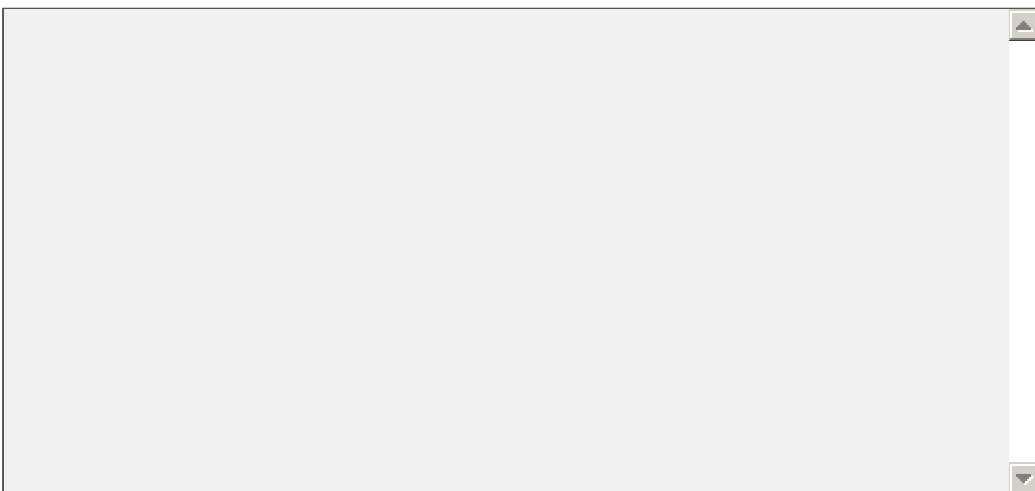
This question is optional but we hope you have some information you can provide - we need to continue developing the green network and information exchange. Please list websites too.

This question is optional but we hope you have some information you can provide - we need to develop the green network and ideas sharing.



9. Conclusion and date of submitting survey

1. Anything you would like to add or suggest?



* 2. Date of submitting this survey.

The first issue of this survey closed in July 2008. However, due to further interest being shown by many since that date we have decided to re-open the survey to see if we can get more information, ideas, contacts and recommendations and indeed encourage 'green issues' international networking and communication within the Museum and Gallery Industry.

This re-issue survey will close on Monday 31 May 2010 at midnight GMT

Thank you very much for your time.

The results of this survey will be sent in due course to all those who requested in Question 1.3.

Date: DD MM YYYY
 / /